

PARKVIEW PLACE HOMEOWNERS ASSOCIATION, INC.

APPLICATION FOR OCCUPANCY

The Association requires all prospective buyers and tenants to attend an orientation meeting to discuss the Rules and Regulations of the Community. This meeting will take place at the office of Davenport Professional Property Management, LLC. Failure to comply may result in your application being declined. Failure to comply with the Rules and Regulations of the Community will result in legal action by the Association's Attorneys.

All prospective buyers and tenants must complete the Association's Application for Occupancy and submit the following documents:

- Completed Association Application
- Clear copy of valid identification card and/or driver's license for ALL residents over 18 years of age
- Clear copy of vehicle registration(s) for each vehicle
- Copy of Purchase Contract or Lease Agreement
- Application Fees (see below)

Your application will be returned as "incomplete" if any of the above referenced documents are missing.

BE ADVISED A CRIMINAL AND CREDIT BACKGROUND CHECK WILL BE CARRIED OUT ON ALL APPLICANTS. Please provide an email and/or physical address where results may be sent.

There is a **\$185.00 non-refundable** application fee (only a money order or cashier's check is acceptable) per person, 18 years and older, unless a married couple with same last name. If married with different last names, a copy of the marriage certificate will be required. Money Order/Cashier's check should be made payable to Davenport Professional Property Management, LLC.

There is a **\$75.00 non-refundable** application fee per person, 18 years and older, made payable to Parkview Place Homeowners Association, Inc.

Note: No commercial vehicle, boat, trailer, motorcycle, camper or recreational vehicle is permitted to park in the Parkview Place HOA community unless the vehicle can fit and be parked/stored in the garage. Pickup trucks and vans can park in a driveway as long as they are of a size that can fit in the garage.

Please mail or drop the original application off to:

**Davenport Professional Property Management, LLC
6620 Lake Worth Road, Suite F
Lake Worth, FL 33467**

(Located on the Southwest corner of Lake Worth Road and Jog Road, behind Red Lobster Restaurant)

PARKVIEW PLACE HOMEOWNERS ASSOCIATION, INC.

COVER SHEET FOR APPLICATION

Address of Property: _____ Move in Date: _____

CONTACT NUMBERS:

Owner's Name(s): _____ Phone: _____

Realtor's Name: _____ Phone: _____

Buyer/Tenant's Name(s): _____ Phone: _____

_____ Phone: _____

Print Email Address: _____

Office Use Only:

_____ Fully Completed Application

_____ Copy of Purchase Contract or Lease (Fully Executed)

_____ Clear copy of Driver's License

_____ Ledger (Davenport provides this)

_____ Background & Credit Check (Davenport orders this)

_____ **\$185.00 non-refundable** application fee (only a money order or cashier's check is acceptable) per person, 18 years of age and older, unless a married couple with same last name. If married with different last names, a copy of the marriage certificate will be required. Money Order/Cashier's check should be made payable to Davenport Professional Property Management, LLC. Money Order/Cashier's # _____.

_____ **\$75.00 non-refundable** application fee payable to Parkview Place Homeowners Association, Inc. Check/Money Order/Cashier's Check # _____.

Statute 83.683: If you are a service member, the Association is required to provide you an approval or denial in writing and is required to provide a reason if your application is denied. This approval or denial must be provided within 7 days or the application is deemed to be approved if all other requirements have been met.

Service member defined as: "Service member" means any person serving as a member of the United States Armed Forces on active duty or state active duty and all members of the Florida National Guard and United States Reserve Forces.

QUESTION: Are you an active service member? Yes or No (Circle one) and initial here: _____

PARKVIEW PLACE HOMEOWNERS ASSOCIATION, INC.

APPLICATION FOR OCCUPANCY

Please complete all questions and fill in all blanks. If application is incomplete, this may result in your application not being processed and/or not approved. If the question does not apply, answer N/A. Print legibly or type all information.

Address of Property to Lease or Purchase: _____

Closing Date or Date(s) of Lease: _____

Current Owner's Name(s): _____ Phone#: _____

1. Applicant's Name: _____ Date of Birth: _____

Spouse's Name: _____ Date of Birth: _____

Print Email Addresses: _____

2. Please provide below, your place of residence for the last two years. If additional space is needed, please attach a separate page.

Present Address: _____ Phone: _____

Residency Dates: From _____ to _____ Cell: _____

Name of Landlord: _____ Rent Amt: _____

Previous Address: _____ Phone: _____

Residency Dates: From _____ to _____ Cell: _____

Name of Landlord: _____ Rent Amt: _____

3. Please list below, the full names, social security numbers and dates of birth of **all** persons who will reside at this residence. Attach a separate page, if necessary.

<u>Full Name</u>	<u>Social Security Number</u>	<u>Date of Birth</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

4. Please list below, the year, make, model, color and tag number for all automobiles that will be parked at this residence.

Year _____	Make _____	Model _____	Color _____	Tag No. _____
Year _____	Make _____	Model _____	Color _____	Tag No. _____
Year _____	Make _____	Model _____	Color _____	Tag No. _____
Year _____	Make _____	Model _____	Color _____	Tag No. _____

5. Driver's License number/Identification card number for ALL drivers in the household. Attach a copy of License(s) or ID card(s).

- 1. _____ 2. _____
- 3. _____ 4. _____
- 5. _____ 6. _____
- 7. _____ 8. _____

6. Has anyone in your household been convicted of a felony in the past 5 years? If yes, please explain below. Attach a separate page if additional space is required.

7. Please list employment history for the last two years. Attach a separate page if additional space is required.

Current Employer _____ Phone _____
Address _____
How Long _____ Position _____ Annual Income _____

Previous Employer _____ Phone _____
Address _____
How Long _____ Position _____ Annual Income _____

8. Spouse's Employer _____ Phone _____
Address _____
How Long _____ Position _____ Annual Income _____

9. In case of an emergency, list a contact person below.

Name _____ Relationship _____
Address _____ Phone# _____

10. Do you receive any housing assistance? _____ If yes, please explain: _____

Character References (No Family Members)

1. Name _____ Home Phone _____ Work # _____
Address _____ Occupation _____

2. Name _____ Home Phone _____ Work # _____
Address _____ Occupation _____

3. Name _____ Home Phone _____ Work # _____
Address _____ Occupation _____

If this application is NOT legible or is not completely and accurately filled out, **PARKVIEW PLACE HOMEOWNERS ASSOCIATION, INC.** will not be liable or responsible for any inaccurate information in the investigation and related report caused by such omission or illegibility.

By signing, the applicant recognizes that **PARKVIEW PLACE HOMEOWNERS ASSOCIATION, INC.** or their agent may investigate the information provided by the applicant and a full disclosure or pertinent facts may be made to the Association.

Applicant's Signature: _____ Date: _____

Spouse's Signature: _____ Date: _____

Owner's Signature: _____ Date: _____

PET REGISTRATION INFORMATION (If no pets, please write "N/A" and sign below).

Type of Pet (please circle one): Dog Cat Caged Bird Other (specify) _____

Pet's Name: _____

Pet's Age: _____

Pet's License/Tag #: _____

Attach a color picture of your pet.

I am aware of the **PARKVIEW PLACE HOMEOWNERS ASSOCIATION, INC.** Rules and Regulations and Restrictions regarding pets on the property and agree to abide by them.

If Owner rents out his home, the Owner will be held responsible for their tenants abiding by all Rules and Regulations of the Association, as well as the pet restrictions.

Print Name

Signature

Print Name

Signature

Print Name

Signature

**FAILURE TO COMPLETE THIS FORM WILL RESULT IN THE
RESIDENT HAVING TO IMMEDIATELY REMOVE THE ILLEGAL PET**

RELEASE OF INFORMATION & AUTHORIZATION

Date: _____

TO: DAVENPORT PROFESSIONAL PROPERTY MANAGEMENT, LLC
6620 LAKE WORTH ROAD, SUITE F
LAKE WORTH, FLORIDA 33467

CC: BOARD OF DIRECTORS

I GIVE MY AUTHORIZATION FOR THE ABOVE TO VERIFY INFORMATION, OBTAIN A CREDIT REPORT, CRIMINAL HISTORY REPORT, EMPLOYMENT INFORMATION ON MYSELF AND AGREE SCREENING MAY RESULT IN MY APPLICATION BEING APPROVED OR DISAPPROVED. THIS AUTHORIZATION IS GOOD FOR THIRTY (30) DAYS FROM THE DATE ABOVE. ANY INFORMATION OBTAINED IN A CREDIT REPORT, CRIMINAL HISTORY REPORT AND EMPLOYMENT MAY BE PROVIDED TO THE OWNER OF THE PROPERTY STATED ON THIS APPLICATION.

Signature: _____

Print Name: _____

Date of Birth: _____

Social Security #: _____

Driver's License #: _____ State: _____

Current Address: _____

Previous addresses if less than five (5) years at the above referenced address:

Please provide an email and/or physical address where the results may be sent: _____

RELEASE OF INFORMATION & AUTHORIZATION

Date: _____

TO: DAVENPORT PROFESSIONAL PROPERTY MANAGEMENT, LLC
6620 LAKE WORTH ROAD, SUITE F
LAKE WORTH, FLORIDA 33467

CC: BOARD OF DIRECTORS

I GIVE MY AUTHORIZATION FOR THE ABOVE TO VERIFY INFORMATION, OBTAIN A CREDIT REPORT, CRIMINAL HISTORY REPORT, EMPLOYMENT INFORMATION ON MYSELF AND AGREE SCREENING MAY RESULT IN MY APPLICATION BEING APPROVED OR DISAPPROVED. THIS AUTHORIZATION IS GOOD FOR THIRTY (30) DAYS FROM THE DATE ABOVE. ANY INFORMATION OBTAINED IN A CREDIT REPORT, CRIMINAL HISTORY REPORT AND EMPLOYMENT MAY BE PROVIDED TO THE OWNER OF THE PROPERTY STATED ON THIS APPLICATION.

Signature: _____

Print Name: _____

Date of Birth: _____

Social Security #: _____

Driver's License #: _____ State: _____

Current Address: _____

Previous addresses if less than five (5) years at the above referenced address:

Please provide an email and/or physical address where the results may be sent: _____
